

Village of Jemez Springs Planning and Zoning Commission
Regular Meeting Minutes
June 26, 2025 at 6:30 p.m.
Josephine Shephard Memorial Building Conference Room

1. Betsy Daub called the meeting to Order at 18:30.
 - a. Members present: Betsy Daub (Chair), Sean Cridland (ViceChair), Talia Michelle (Sec), Susanna Cooper, Cliff Elliott & Fred Simmank
 - b. Members absent:
 - c. Guests: Dixie Barb, Mike Walker, Merced Bennett,
2. Introduction of Guests
3. Agenda certified as posted according to NM Open Meetings Act.
4. Previous Regular Meeting's Minutes from May 22, 2025 approved as submitted.
5. Previous Special Meeting's Minutes from June 3, 2025 approved as submitted.
6. Public Input – none
7. Old Business
 - a. The Mobile Home Installation Permit Application for 34/50 Canyon Court by Dixie Barb.
 - i. We assume the Conditional Use Permit for a Mixed Use has been grandfathered in because the property is known to have been a Mixed Use Property since the late 1980's when the property was acquired by the applicant's relatives when they first purchased the property.
 - ii. The application for the Mobile Home Installation Permit was approved.
 - b. The Conditional Use Permit Application for 34/50 Canyon Court – Accessory Dwelling Unit by Dixie Barb was approved.
 - c. Discussion regarding imposing a fine on the applicants for having initiated the installation of the mobile home without first seeking a permit resulted in concerns regarding the right to assess fines and having no fine structure in place. Considering these unknowns, no penalty was assessed, and the Commission will address these concerns soon.
8. New Business
 - a. The Mobile Home Installation Permit Application for Parcel 1-011-104-327-355 (across from 11 Mooney Blvd) by Danyelle Martinez was approved.
 - b. A decision on the Application by Otis Negale for a Building Permit on 16677 Hwy 4, owned by Susan Pate, was postponed until information regarding the percent of open space is provided.
9. Commission Business
 - a. Chair Report:
 - i. Inquiries by resident – none.
 - ii. Update on Village Projects – still seeking funding for the Mooney Bridges renovations; Dark Sky lighting Fixtures have been installed.
 - iii. Other updates
 1. Betsy and Village personnel are communicating with residents with livestock/chickens who are in non-compliance

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2. The owner of a Short Term Occupancy Rental property has resisted applying for the appropriate permit. Discussion regarding penalties that might be employed to encourage compliance noted that 130-31C gives Zoning Administrator authority to take such action. All commissioners are requested to submit to the Chair their thoughts on penalties (in general, not just for this particular instance).
 3. Building Permit and Conditional Use Permit forms – Various revisions to the Building Permit Application and the Short Term Occupancy Rental Conditional Use Application were approved
 - b. Commissioner Reports –
 - i. Betsy reported on the Village Council June 24th meeting.
 - c. Reflections on June 3rd meeting
 - d. Talia will attend the July 15th meeting of Village Trustees as the P&Z Representative.
 - e. Planning & Zoning Meeting for July has been re-schedule to July 22, 2025. A Special Meeting for Code Review was set for 6:30pm on August 12, 2025.
10. Village Code Review – Postponed.
11. Meeting adjourned at 20:50